



DAV PUBLIC SCHOOL NTPC, FARIDABAD
CBSE Registration IX/XI
Circular No-13

Date: 15/12/2021

Dear Parents,

This has reference to CBSE circular No. CBSE/COORD/REGN./2022 dated: 8/12/2021 regarding the submission of registration fees of classes IX and XI for the session 2021-22 detail are as below :-

CLASS	Registration Fees
IX	RS. 300
XI	RS. 300

You are requested to submit the registration fees in school office Online/RTGS/Google Pay 17.12.2021 (Friday).

The following guidelines of CBSE are being communicated to you regarding students' personal particulars to ensure correct personal details of the students prior to the conduct of class X/XII Examination.

The details of the student should be in the following manner:-

1. Students must give the expanded name of Self and Father / Mother/Guardian with correct spellings. It is advisable not to give abbreviations.
2. Students must check that their data is similar in all the documents like Date of Birth Certificate, School records/admission form / admission withdrawal register of school, Aadhaar and Passport etc.
3. Students have to anticipate the requirement of the surname as when visiting abroad, it may be required by the visiting country to have both name and Surname. It is advisable to add surname as suggested by the CBSE while registration in class IX.
4. Your Date of Birth should be as per *Date of Birth certificate* and it should be same in school records.
5. No Salutation should be added to the name(s).

Special Instructions /Information from CBSE.

1. No correction request in the particulars of the students and parents will be entertained by CBSE in future.
2. In class X list of Candidate the name of candidate mother and father/guardian will be same as mentioned in registration in class IX.
3. In class XII list of candidate the student's detail will be picked from class X Mark sheet cum passing certificate to maintain the consistency of the records in CBSE classes X and XII .

Parents are requested to visit the school on 18/12/21, Saturday between 8:00am to 10:00 am to cross check and counter sign the registration details of their wards which shall be finalized by 17.12.2021 afternoon by school office.

In case of any doubt, parents are requested to contact respective class teacher over telephone or visit school before, 17th October 2021.

Ritu Rana
(Coordinator)

Alka Arora
(Principal)
D.A.V. Public School
NTPC Faridabad